Please keep this for future reference



Dear parent/carer

We are really pleased that you have joined Cornwell 0-5's parent and toddler group!

The team would like to welcome you, we are all volunteers and will be wearing name badges.

We will do all we can to help you feel a part of our happy group. The group is managed by volunteers from the Parish church; St Catherine's, Wittenham Avenue, Tilehurst.

For your information, we are open on Tuesday and Thursday each week (Thursdays are just for childminders and carers) during term time between 10.00 am and 12 noon. Please check our Facebook page for dates.

We like to ensure that every group member feels relaxed, supported, safe and secure, and that they have fun while we are here. For this reason, we have a maximum number limit of 30 families. When you register each week, you are agreeing to follow a few simple ground rules that ensure everyone has an enjoyable time:

- Your child's safety and the way they relate to and play with other children, are your responsibility. Please intervene with your child if others are at risk of being hurt!
- If another parent expresses concern about something your child has done, listen graciously. Explore each other's point of view even if you don't agree or feel you have been misunderstood. Stay friends! Please make allowances for children who have special needs.
- There are a few obvious health and safety rules; unaccompanied children are not allowed in the kitchen, accidents however trivial and incidents should be recorded in the appropriate book. Handbags etc. should not be left on the floor. The fire exit at the end of the hall is for emergency use and should be kept clear. Please tidy & clear toys etc. as necessary.
- Appreciate the team members who are here to organise and facilitate the group, but who are also part of the group family.
- Take care of and encourage your children to look after the room, the equipment, buggies, belongings and each other. Please take care with food and drinks (these should only be consumed in the 'table area').
- Be sensible about whether to attend if you or a child may be ill, or contagious.

Everyone's comments about the group are always welcomed, as is your help in any way you can; e.g. setting up and clearing away, preparing craft or washing up.

If you have any concerns or suggestions about how we can do things differently, please let any of the team know. This is your group and your input is always welcome.

Above all, we are about having fun – so enjoy being together!

The 0-5's Team

Tony & Evelyn Bartlett Rebecca Devaney Doreen Farmer Liz Gulley Caroline O'Sullivan Stuart & Val Poore

PS - If you need to speak to anyone outside parent and toddler group times, call Tony & Evelyn on 0118 967 8659, who will also take care of any lost/left property.